



MINUTES

29th MEETING OF IQAC



DR. C.V. RAMAN UNIVERSITY

Chhattisgarh, Bilaspur AN AISECT GROUP UNIVERSITY

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DR.C. V. RAMAN UNIVERSITY
KARGI ROAD, KOTA, BILASPUR, (C.G.)

9th July 2021 INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of the (29th) Twenty Ninth Meeting of IQAC held on 09.07.2021

The 29th meeting of the Internal Quality Assurance Cell (IQAC) of the University (CVRU) was held on **9th July 2021** at 03:00 pm in hybrid mode both in offline mode at university board room and through online mode via Google Meet.

Prof. (Dr.) Ravi Prakash Dubey, the Hon'ble Vice-Chancellor, CVRU and Chairperson of the IQAC welcomed all the members and Special Invitees of the IQAC on behalf of the University.

The coordinator-IQAC Dr. Jayati Chatterjee Mitra introduced Mr. Umakant Shrivastava as the New IQAC members and all the IQAC members conveyed their best wishes to him for his future endeavors with new role and responsibilities. Further, the coordinator IQAC also briefed the introduction of all the distinguished members in the meeting and extended her welcome remarks to all the members of IQAC once again at the **29th IQAC meeting** of the University.

Dr. Jayati also expressed her gratitude to the Chairman, IQAC Prof. R.P. Dubey and the Member Secretary Shri Gaurav Shukla for their continuous encouragement, support and guidance for the growth and development of the University.

Thereafter, she briefed the members of the IQAC about the Agenda Items to be placed and discussed in the meeting. The detailed discussions were held and all the members contributed with their suggestions and thoughtful insights as mentioned in the given proceedings.

The following Agenda Items were placed in the meeting:

(A)THE AGENDA ITEMS FOR DISCUSSION:

The Agenda Item No.	The Agenda Items	ANNEXURE No.
The Agenda Items for Review & Consideration		
CVRU-IQAC-29A1	Adoption of the Agenda & Verification of the Quorum	NA
CVRU-IQAC-29A2	Review and Approval of the minutes of the previous IQAC-meeting no.28, held on 8 th January, 2021 and its Action taken Report	AN-A2RC-AT
CVRU-IQAC-29A3	Review & Approval of the various quality Audits conducted at CVRU such as AAA (Academic & Administrative Audit), Energy Audit, Waste Management Audit, Environment Audit, Green Audit & Curriculum Audit.	AN-A3RC-AD

CVRU-IQAC-29A4	Review & Approval of the Reports of Library Advisory Committee (LAC) and the Report of Research Advisory Committee (RAC).	AN-A4RC-LR
CVRU-IQAC-29A5	Review on the Report of the placement department of the latest academic session & updates on various placement drives taken place at CVRU campus	AN-A5RC-PD
CVRU-IQAC-29A6	Review & Approval for the Reports of the Controller of Examination (CoE) for updated exam manual & procedures with new IT-Reforms.	AN-A6RC-CE
CVRU-IQAC-29A7	Review & Approval of the previous Reports of the admission committee & revision in fee structure.	AN-A7RC-AF
The Agenda Items for Reporting & Ratification		
CVRU-IQAC-29A8	Updates on the MoUs & MoAs signed by the University with HEI's, Industry & other Institutions of Repute for increasing & enhancing the academic support, academic-collaborations & industry linkage.	AN-A8RR-MC
CVRU-IQAC-29A9	Updates on the Report of AQAR-2020-21 and NIRF preparation, analysis & its Submission status.	AN-A9RR-AQ
CVRU-IQAC-29A10	Updates on the proposal & implementation of new skill-oriented courses, life-skill courses & Certificate courses and programs.	AN-A10RR-SK
CVRU-IQAC-29A11	Updates on the Approval of the new Policies, regulations and revised guidelines	AN-A11RR-PG
CVRU-IQAC-29A12	Updates on the revision and formation of new committees, cells & student clubs of CVRU for better communication, participation, performance & governance.	AN-A12RR-CC
CVRU-IQAC-29A13	Updates on the empanelment of the program-wise and subject-wise new-external experts in the academic departments for organizing guest lectures, dissertation evaluation, conduction of viva-voce, moderation of question papers etc.	AN-A13RR-EM
CVRU-IQAC-29A14	Proposal and updates to improve the Academic performance of students through the use of Innovative Pedagogical Tools & ICT-enabled platforms using Institutional LMS (CVRU-I-Track Global)	AN-A14RR-ICT
CVRU-IQAC-29A15	Proposal and updates for preparation status of the IDP (Institutional Developmental Plan) & strategic goals	AN-A15RR-IDP
CVRU-IQAC-29A16	Discussion on Feedback Mechanism, Feedbacks obtained from stakeholders, Analysis & Action taken.	AN-A16RR-FM
CVRU-IQAC-29A17	Reporting of the Events organized & activities conducted by the academic departments, and new proposals with their recommendations, observations and suggestions made.	AN-A17RR-EA
CVRU-IQAC-29A18	Any other Item with the permission of the Chair	NA

(B) MEMBERS PRESENT:

The following members were present in the meeting:

IQAC Meeting No. 29 - (Members Present)			
S.No.	Name	Designation	Responsibility
1	Prof. R.P. Dubey	Vice-Chancellor	Chairman (IQAC)
2	Mr. Gaurav Shukla	Registrar	Member Secretary (IQAC)
3	Dr. Arvind Tiwari	Dean (Academic)	Member
4	Dr. Jayati Chatterjee Mitra	Prof. & Head, Chemistry	Coordinator (IQAC)
5	Sri Rakesh Mishra	Administrative Officer (DR-Admin)	Member
6	Shri Lokesh Thite	Administrative Officer (DR-Database)	Member
7	Ms Pushpa Kashyap	Administrative Officer (DR-HRM)	Member
8	Shri Abhishek Shukla	Administrative Officer (DR-Exam)	Member
9	Dr. Saurabh Mitra	Associate Prof & Vice-Principal, CVRIST	Member
10	Dr. A.K. Shrivastava	Prof & Dean Science	Member
11	Dr. Sangeeta Singh	Chief Librarian & Dean, Faculty of Arts	Member
12	Dr. Ragini Shukla	Prof & Dean (IT & CS)	Member
13	Dr. R.P. Choudhary	Prof & Dean Law	Member
14	Dr. Rahul Sharma	Associate Prof. Commerce & Management	Member
15	Dr. Rajeev H. Peters	Training & Placement Officer (TPO)	Member
16	Mrs. Akansha Awasthi	Assistant Professor, ECE	Member
17	Mr. Umakant Shrivastava	Asst. Prof. Dept. of Physics	Member
18	Mr. Judas Pratap Singh Thakur	Technical Support	Member
19	Mr. Ashish Pandey	Technical Support	Member
20	Mr. Prasunjeet Soni	Technical Support	Member
21	Mr. Utkarsh Upadhyay	Alumni Stakeholder	Member
22	Mr. Pranay Roy	Industry Stakeholder	Member

(C) Members Sought for Leave of Absence:

These members expressed their inability to attend the said meeting due to their prior commitments

1.	Dr. Vivek Bajpayee	Dean (Commerce & Management)	Member
2.	Dr. Manish Upadhyay	Prof & Dean Student welfare (DSW)	Member
3.	Dr. Jaishankar Yadav	Prof & Dean Education	Member
4.	Ms. Swekchha Tiwari	Student Stakeholder	Member

(D) Minutes of the Meeting (Proceedings), Decisions & Resolutions made on agendas discussed:

The Agenda Items for Consideration:

Item No. CVRU-IQAC-29A1:

Adoption of the Agenda & Verification of the Quorum

Resolution: The agendas of the IQAC meeting was set forth for the discussion and the quorum was verified in which 4 members were found to be absent for whom the leave of absence was sought.

Item No. CVRU-IQAC-29A2:

Review and Approval of the minutes of the previous IQAC-meeting no.28, held on 8th January, 2021 and its Action taken Report.

Resolution: For reviewing the action taken report of the previous IQAC meeting, it was to resolve and approve the same by all the members present. The Action Taken report so approved was well communicated to all the members and circulated to all the concerned which was thereafter confirmed by all.

Item No. CVRU-IQAC-29A3:

Review & Approval of the various quality Audits conducted at CVRU such as AAA (Academic & Administrative Audit), Energy Audit, Waste Management Audit, Environment Audit, Green Audit & Curriculum Audit.

Resolution: For the quality upgradation, assessment and quality mandates of the University, several numbers of audits were successfully conducted in the University for certain areas towards specific fields of Energy, Environment, Academics & Administration viz. AAA, Energy audit, Eco-Audit, Curriculum audit, Environment audit, waste-management audit etc. Although due to covid-19 Pandemic some audits were processed in an online mode instead of physical visits. The audit reports were presented by Mr. Lokesh Thite (DR, Academic) and thereafter reviewed, verified, approved and confirmed by all members present.

Item No. CVRU-IQAC-29A4:

Review & Approval of the Reports of Library Advisory Committee (LAC) and the Report of Research Advisory Committee (RAC).

Resolution: The Report of LAC was presented by Dr. Sangeeta Singh and the report of the RAC was presented by Dr. A. K. Shrivastava and thereafter it was resolved to be approved and confirmed by all the members present.

Item No. CVRU-IQAC-29A5:

Review on the Report of the placement department of the latest academic session & updates on various placement drives taken place at CVRU campus

Resolution: It was discussed that the placement department of CVRU has made a significant rise in the number of students placed in the quality companies of repute as well as in various industries through its gradual campus-placement activities as reported by Dr. Rajiv Peters the CVRU Training and Placement officer. Thus, it was proposed and resolved to approve the same.

Item No. CVRU-IQAC-29A6:

Review & Approval for the Reports of the Controller of Examination (CoE) for updated exam manual & procedures with new IT-Reforms.

Resolution: It was reported by the CoE Controller of Examinations of CVRU and the DR Exams that a new ICT-enabled online examination system has been incorporated through the CVRU-EMS examination Management System to improve the procedures of automation and IT Reforms in CVRU Exam process. Further, it was discussed that the CoE report is to be approved as per the exam guidelines and policy of the University, which shall be affected in force from the academic session 2021-22 as suitably confirmed by the members present. Although keeping in view the Covid-19 Pandemic scenario, the examinations of the 2020-21 session for the CVRU students has been conducted in online-mode instead of offline mode. It was unanimously confirmed by all.

Item No. CVRU-IQAC-29A7:

Review & Approval of the previous Reports of the admission committee & revision in fee structure.

Resolution: The final admission report and revised structure of the fee for regular programs and other courses was presented by the Director Admissions, Mr. Devendra Pratap Singh Yadav which was further discussed and resolved to be confirmed by all the members present.

Discussion on the Agenda Items for Reporting:

Item No. CVRU-IQAC-29A8:

Updates on the MoUs & MoAs signed by the University with HEI's, Industry & other Institutions of Repute for increasing & enhancing the academic support, academic-collaborations & industry linkage.

Resolution: It was discussed and reported by the University's MoU-coordinator Dr. Saurabh Mitra about the Collaborations as a number of MoU's were signed and Collaborations were made during the year. Keeping in view the industry needs of the students and to increase the industry-Academia linkage, to enhance the standards of academic collaborations, several MoUs & MoAs have been signed with industries as reported for Industry-Academia linkage by Dr. Rajiv Peters which was further kept in forth to be discussed and resolved to be approved by all the members present. This was further confirmed by all the members present.

Item No. CVRU-IQAC-29A9:

Updates on the Report of AQAR-2020-21, AISHE, and NIRF preparation, analysis & its Submission status.

Resolution: Discussion was made on the preparation of the data for submission of AQAR-2020-21, NIRF and AISHE and the details regarding the data collection, preparation, analysis, finalization & submission status was sought. It was kept in forth by the respective coordinators Dr. Saurabh Mitra & Dr. Rahul Sharma & NIRF Coordinators Mrs. Akanksha Awasthi & Mr. Juides Pratap Singh Thakur (AISHE-Nodal Officer) who gave the detailed information about the same to be submitted soon in the upcoming days which was further decided to be kept before the AC, BoM & Governing Body of the University. The discussion was resolved to be approved and was unanimously confirmed by all the members.

Item No. CVRU-IQAC-29A10:

Updates on the proposal & implementation of new skill-oriented courses, life-skill courses & Certificate courses and programs.

Resolution: Some new programs including skill-oriented courses and life-skill courses have been proposed by Dean, Academic Dr. Arvind Tiwari as kept in forth by some academic departments as a better skill enhancement initiative for CVRU students, which was discussed and reviewed and few of which (list enclosed) are yet to be implemented from the upcoming academic session after approval from Academic Council and was unanimously confirmed by the members present.

Item No. CVRU-IQAC-29A11:

Updates on the Approval of the new Policies, Regulations and revised guidelines of the University & other regulatory bodies.

Resolution: Several number of new policies and revised policy guidelines of CVRU were introduced by the Dean, Academic Dr. Arvind Tiwari as the institutional requirement and procedural need of the hour for better governance of the University and approval of the same which was discussed further and unanimously confirmed by all the members in the meeting.

Item No. CVRU-IQAC-29A12:

Updates on the revision and formation of new committees, cells & student clubs of CVRU for better communication, participation, performance & governance.

Resolution: Keeping in view the administrative and academic challenges of the institutional governance during the covid-19 pandemic scenario, regarding student involvement and face-to-face participation for their participative management for improving their participative learning environment, it was decided by the university to introduce some new student clubs and committees with some revised frameworks. The list of the new and revised clubs and committees of CVRU was read by Dr. Vineet Awasthi which was discussed and resolved to be approved and was unanimously confirmed by all the members present.

Item No. CVRU-IQAC-29A13:

Updates on the empanelment of the program-wise and subject-wise new-external experts in the academic departments for organizing guest lectures, dissertation evaluation, conduction of viva-voce, moderation of question papers etc.

Resolution: The list of the external experts for better dissemination of the academic procedures was prepared by the respective departmental heads and moderated by Dr. Abhishek Shukla which was further discussed and resolved to be approved.

Item No. CVRU-IQAC-29A14:

Proposal and updates to improve the Academic performance of students through the use of Innovative Pedagogical Tools & ICT-enabled platforms using Institutional LMS (CVRU-I-Track Global)

Resolution: The details of the report for the new ICT-enabled facilities, tools, e-resources, LMS (I-Track), online-platforms, digital infra initiatives for Student-Teacher's academic improvement to be implemented at CVRU was read out by Dr. Sangeeta Singh, Mr. Mukesh Kumbaj and Mr. Ashish Pandey which was further discussed, suggested and seconded by Dr. Saurabh Mitra. This was Unanimously confirmed by all the members present.

Item No. CVRU-IQAC-29A15:

Proposal and updates for preparation status of the IDP (Institutional Developmental Plan) and Strategic goals of CVRU.

Resolution: The Institutional Developmental Plan (IDP) so prepared by IQAC was reported by Dr. Saurabh Mitra & Dr. Rahul Sharma and the Strategic goals of CVRU was reported by Ms Pushpa Kashyap which was further discussed, approved and confirmed by all the members present. It was discussed to be kept in forth of the Board of management & University Governing body for the Final Approval after Gap Analysis.

Item No. CVRU-IQAC-29A16:

Discussion on Feedback Mechanism, Feedbacks obtained from stakeholders, Feedback Analysis & Action taken.

Resolution: Discussion was done on the University's Feedback mechanism and the feedbacks received in both online and offline mode from all the CVRU-Stakeholders, details of the feedback analysis and the action taken report was then asked to be well circulated to everyone by IQAC and thereby was unanimously confirmed by all the members present.

Item No. CVRU-IQAC-29A17:

Reporting of the Events organized & activities conducted by the academic departments, and new proposals with their recommendations, observations and suggestions made.

Resolution: Discussion was made on the reports of all the events and activities conducted and organized by respective academic departments as reported by the DR Academic which was further unanimously confirmed by all the members present.

Item No. CVRU-IQAC-29A18: Any other Item with the permission of the Chair.

The meeting ended with the vote of thanks proposed by the Coordinator, IQAC-CVRU, Dr. Jayati Chatterjee Mitra,

**Dr. Jayati Chatterjee Mitra
(Coordinator, IQAC)**

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**Dr. R. P. Dubey
(Chairman IQAC)**

Dr. C.V. Raman University
Vice
Chancellor
★ Bilaspur (C.G.) ★

			Research Advisory Committee (RAC).	budget allocation towards Library and research.
05	29 (9th July, 2021)	CVRU-IQAC-29A5	Review on the Report of the placement department of the latest academic session & updates on various placement drives taken place at CVRU campus	The report was Discussed and approved
06	29 (9th July, 2021)	CVRU-IQAC-29A6	Review & Approval for the Reports of the Controller of Examination (CoE) for updated exam manual & procedures with new IT-Reforms.	Discussed and confirmed and decided to be implemented with better IT-Reforms in Examination System
07	29 (9th July, 2021)	CVRU-IQAC-29A7	Review & Approval of the previous Reports of the admission committee & revision in fee structure.	Discussed and resolved to be approved for the programs for revised fee structure
Action taken on Agenda Items for Reporting				
08	29 (9th July, 2021)	CVRU-IQAC-29A8	Updates on the MoUs & MoAs signed by the University with HEI's, Industry & other Institutions of Repute for increasing & enhancing the academic support, academic-collaborations & industry linkage.	Discussed and resolved to approve
09	29 (9th July, 2021)	CVRU-IQAC-29A9	Updates on the Report of AQAR-2020-21 and NIRF preparation, analysis & its Submission status.	Discussed and resolved to approve
10	29 (9th July, 2021)	CVRU-IQAC-29A10	Updates on the proposal & implementation of new skill-oriented courses, life-skill courses & Certificate courses and programs.	Discussed and resolved to approve
11	29 (9th July, 2021)	CVRU-IQAC-29A11	Updates on the Approval of the new Policies, Regulations and revised guidelines.	The revised guidelines and new policies were discussed and approved to be implemented.
12	29 (9th July, 2021)	CVRU-IQAC-29A12	Updates on the revision and formation of new committees, cells & student clubs of CVRU for better	Discussed & confirmed for approval

			communication, participation, performance & governance.	
13	29 (9th July, 2021)	CVRU-IQAC-29A13	Updates on the empanelment of the program-wise and subject-wise new-external experts in the academic departments for organizing guest lectures, dissertation evaluation, conduction of viva-voce, moderation of question papers etc.	Discussed and resolved to approve Action is in Progress
14	29 (9th July, 2021)	CVRU-IQAC-29A14	Proposal and updates to improve the Academic performance of students through the use of Innovative Pedagogical Tools & ICT-enabled platforms using Institutional LMS (CVRU-I-Track Global)	Discussed & confirmed for approval of the same with better ICT facility for CVRU Students through Institutional LMS.
15	29 (9th July, 2021)	CVRU-IQAC-29A15	Proposal and updates for preparation status of the IDP (Institutional Developmental Plan) & strategic goals	Discussed & confirmed for further approval as yet to be finalized
16	29 (9th July, 2021)	CVRU-IQAC-29A16	Discussion on Feedback Mechanism, Feedbacks obtained from stakeholders, Analysis & Action taken.	The Feedbacks analyzed and action taken report was decided to be circulated to all after the final approval
17	29 (9th July, 2021)	CVRU-IQAC-29A17	Reporting of the Events organized & activities conducted by the academic departments, and new proposals with their recommendations, observations and suggestions made.	Discussed and Reports of the Events conducted were Approved
				one day seminar on IPR: to focus on patents & copyright was organized by the department of commerce & management & Law International Conference CVRU-CON-2022 on Ancient Indian Knowledge System was organized by 12 academic departments of


				<p>CVRU from Science, Engineering, IT & Mgmt.</p> <p>5 days national online workshop on "research methodology and publication ethics"</p>
				<p>Three-day workshop on research methodology and data analysis, organized by the department of commerce & management in collaboration with IQAC and department of commerce & management of Sri Sai Baba Adarsh Mahavidyalaya Ambikapur</p>
				<p>one day seminar on entrepreneurship development programme was organized by the department of commerce & management of cvru in collaboration with entrepreneurship development cell, IQAC AND DEPARTMENT OF COMMERCE, GOVERNMENT COLLEGE KOTRI</p>
				<p>three day workshop on methods of data analysis and interpretation organized by the department of commerce & management in collaboration with IQAC and department of commerce & management, sri sai baba aadarsh mahavidyalaya ambikapur</p>
				<p>one day national virtual seminar on “pharmacy – always trusted for your health</p>
				<p>three days skill development program in herbal soap making</p>
				<p>international conference on mathematical techniques in applications of science & technology</p>
				<p>national seminar on enforcement of IPR</p>
				<p>east zone inter- university kabaddi (Mens) tournament</p>

				<p>three days intramural cricket tournament</p> <p>three days intramural athletics championship</p> <p>two days training on sense of responsibility for good teamwork</p> <p>one week training on creative thinking for work productivity</p> <p>four days training on evolve a new you through stress</p> <p>ten days training on decision-making skills for effective work culture</p> <p>two days training on ethics and positive attitude for success in work-life balance</p> <p>eight days training on how to use tools to help technical skills in administrative work</p> <p>three days training on learning from teaching/service units to give meaning and scope of teacher education</p> <p>three days training on understanding the collective and complex nature of work for better result</p>
18	29 (9th July, 2021)	CVRU-IQAC-29A18	Any other Item with the permission of the Chair	No Agenda was Discussed



Dr. Jayati Mitra
(Coordinator, IQAC)

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